

REMOTE DEPOSIT CAPTURE INSTRUCTIONS

1. Once application is approved by CU Member Services, log into your **Communities of Abilene FCU App**
2. Touch on button at the bottom of the screen that says “Deposit”
3. Touch on button that says “Deposit Check”
4. Select the account you want to deposit to
5. Next, enter the amount on the check and select done
(Note: Before taking picture, make sure check is signed and account # is written on the back)
6. Next, select “Front Image”, take picture of the front of the check; select “Use” or “Retake”
7. Next, select “Back Image”, take picture of the back of the check; select “Use” or “Retake”
8. Select “Next”
9. Select “Edit” or “Confirm” Information; Done

NOTE: If check image is not readable, the app will give you an “Attention” flag after Step 9; select ok and proceed back to steps 6 & 7

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